

Important Exhibitor Deadlines
Somerset, New Jersey
November 14-16, 2011

- May 15 Housing information e-mailed to all exhibitors
- August 1 Exhibitor Service Manual posted on EAS web site
- August 7 Invited Customer Vouchers mailed out to exhibiting companies
- September 1 Exhibitor registration begins on EAS web site
- September 23 Early Bird deadline to order lead retrieval equipment from CompuSystems
- October 1 Insurance Certificate due to EAS.
- October 1 Deadline to submit your exhibitor description for final program, on EAS web site
- October 7 Deadline for advance ordering of lead retrieval equipment from CompuSystems
- October 10 Shipments may begin arriving at the MES warehouse
- October 21 Deadline to request a backwall sign
- October 28 Deadline to cancel lead retrieval equipment and still get a refund
- October 31 Deadline to order furniture and carpet from MES to get the advance order discount
- November 3 Deadline to order electric service, telephone service, banner hanging, and booth cleaning from convention center
- November 7 Deadline for advance shipments to MES without a late delivery surcharge
- November 7 Deadline for early discount on computers/av equipment from NMR.
- November 13 Exhibitor registration area open from 7:30 a.m. to 5 p.m.
 Exhibitor booth installation begins at 8 a.m. Continues until 7 p.m.
- November 14 Exposition open from 9 a.m. to 4 p.m.

November 15 Exposition open from 9 a.m. to 4 p.m.

November 16 Exposition open from 9 a.m. to 4 p.m.
Dismantle begins at 4 p.m. and continues until 8 p.m.

November 17 All exposition equipment off the floor by noon.