

# Contributed Oral Speaker Guidelines for the 2008 Eastern Analytical Symposium

The Guidelines which follow have been prepared based upon the experiences of earlier EAS meetings. Attention to the details below will ensure a successful presentation of your work, and a more enjoyable experience for you and your audience.

The following audio-visual equipment **will be provided** for your use in oral contributed presentations:

- One screen
- A projector which interfaces with a laptop computer for Powerpoint presentations. **Note that we will NOT be providing the laptop computer. No additional AV equipment will be provided unless it has been requested from and approved by the EAS Executive Secretary prior to October 15, 2008.**

Registration and housing information is available on our web site, [www.EAS.org](http://www.EAS.org), and in the Preliminary Program.

If your mailing address or corporate affiliation changes prior to the meeting, please inform Janet Cunningham at phone 301-682-3701, fax 301-668-4312, or email at [askEAS@aol.com](mailto:askEAS@aol.com).

*The Eastern Analytical Symposium  
thanks you  
for your help in making this year's  
symposium a success!*

